

# Administrative Requirements for Enrollment and Progression

Enrollment for upper division nursing course work requires participation in the registration process through Rockhurst University.

The following are also required by Research College of Nursing in order to remain in compliance with expectations of clinical agencies. Failure to meet these requirements will result in suspension from classroom, clinical and lab sessions or may result in course failure.

1. Measles/mumps. For students born on or after 1/1/57, provide adequate documentation of diagnosed disease, laboratory evidence of immunity, or documentation of adequate vaccination (two vaccinations).
2. Varicella (Chickenpox). Adequate vaccination, diagnosed disease or, for those with a negative or uncertain history of varicella, serologic screening.
3. Rubella. For students born on or after 1/1/57, provide laboratory evidence of immunity or documentation of adequate vaccination (two vaccinations). All women, regardless of birth date, should have proof of rubella immunity or prior vaccination.
4. Incoming students who are due for a TD booster must have TDAP which includes acellosis pertussis. TDAP will be required for students at the time of their next TD booster .
5. Tuberculin Testing. Based on current CDC recommendations:
  - A. Current TB skin test (less than 12 months old) on admission to the nursing program (or most current CDC recommendation)
  - B. If TB skin test is older than 12 months, complete a two-step tuberculin test upon admission to the nursing program.
  - C. Annual tuberculin skin test is required each year the student is enrolled in clinical nursing courses.
  - D. If the TB skin test is positive or cannot be completed, a chest x-ray must be completed followed by annual documentation of tuberculosis clearance by an approved health care provider.
6. Hepatitis B immunization. The series of three immunizations or a signed waiver declining the immunizations is required at the time of initial enrollment in nursing courses.

7. Color Blindness. An assessment for color blindness must be completed before the beginning of clinical courses. This can be done in the Learning Resource Center at Research College of Nursing.
8. Basic Cardiac Life Support (BCLS) certification for Health Care Providers. Students must maintain current BCLS (American Heart Association Standards with a two-year expiration date) certification throughout their clinical courses. The Basic Cardiac Life Support (BCLS) course for Healthcare Providers includes CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of automated external defibrillator (AED); and relief of foreign body airway obstruction (FBAO). The BCLS course MUST include CPR for infants, children and adults (one and two-person).
9. The BCLS certification course must include evidence of satisfactory performance in both cognitive knowledge (written test) and skills (hands-on skills check-off).
10. BCLS certification/recertification should be completed at a time when it will be valid for an entire academic year.
11. Criminal Background Check. All students must have a criminal background check completed prior to initial enrollment in nursing courses. A single negative check does not preclude the requirement of additional checks at a future time. Students should be aware that any affirmative results from a criminal background check may result in an inability to participate in required clinical activities and therefore may result in the student's inability to complete degree requirements. In the event that a student's criminal background check is reported "affirmatively" the student will have the opportunity to request an additional criminal background check. The rationale and policy related to repetition of criminal background checks is found in the federal Fair Credit Reporting Act.
12. Clinical Orientation Competency Exam. All students must satisfactorily complete the competency exam annually.
13. HIPAA Competency. All students must satisfactorily complete an exam annually based on requirements of the Health Insurance Portability and Accountability Act (HIPAA). Additional HIPAA testing may be required by specific clinical agencies.
14. Confidentiality Statement. A signed statement completed annually regarding the confidentiality of information about patients, their families and clinical facilities.
15. Proof of Health Insurance. Contracts with clinical agencies require that all students provide evidence of health insurance coverage or a waiver. Traditional BSN students are required to enroll in the Rockhurst University health plan or provide evidence of an appropriate hard waiver. Insurance for Accelerated BSN students is optional; however students may enroll in a health insurance plan through Rockhurst. Accelerated students who do not choose to carry health insurance must sign a waiver indicating that they assume responsibility for all costs of medical treatment due to illness or injury. All students must be aware that if illness or injury occurs during a clinical or classroom experience, they may be required to seek appropriate

medical care at a health care facility and assume the cost of any required testing or treatment. Documentation of health insurance or waiver must be provided annually.

16. Absence of any infectious disease. A student with an infectious disease shall promptly disclose this information to the appropriate faculty member so that a determination can be made concerning whether the student's condition poses a direct threat of harm to the student's own health or safety, or to the health or safety of others. This determination will be made in consultation with appropriate medical personnel.

If for some reason a student cannot be immunized or otherwise satisfactorily meet the requirements of items 1-6 above, Research College of Nursing will consider appropriate options on a case-by-case basis.

**Additional Requirement for Students living on campus:**

Rockhurst University requires all incoming freshmen living on campus to comply with the meningococcal vaccination requirement either by providing documentation of vaccination OR by completing a waiver. In addition, transfer and accelerated option students living in the Research Townhouse Village must also comply with the above stated requirement. The vaccine is available from your primary care provider.