

Instructions for Completion of Background Check with the Family Care Safety Registry

- Go to the following website:
<https://webapp01.dhss.mo.gov/FCSRWebRegistration/Welcome.aspx>
- Choose the option "Register Online" (located on the left hand side of the site homepage).
- Read the introduction and choose "Continue."
- Enter your Social Security Number.
- You will be asked to indicate "Type of Worker." Please choose "Voluntary."
- Complete the remainder of the information requested. There is a fee of approximately \$10.
- In a few days you will receive a mailing at your home from the Missouri Department of Health and Senior Services. A copy of that information needs to be brought to Sherry Owen, Research College of Nursing, Room 124, to be placed in your student file.

For any questions, contact Sherry Owen at sherry.owen@researchcollege.edu or call 816-995-2815. Thank you!